

STATE OF CALIFORNIA
AGRICULTURAL LABOR RELATIONS BOARD

BOARD MEETING MINUTES

Board Conference Room
915 Capitol Mall
Sacramento, CA 95814

December 13, 2000

Time - 10:00 a.m.
Members Present - Chairwoman Shiroma; Board Members
Richardson, Barrios and Mason.
Staff Present - Executive Secretary Barbosa; Board
Counsel Demaris, Levy, Wender, and
Starkey; Analyst Massie; Board Staff
Torres.
Others Present - General Counsel Turner; Chief
Administrative Law Judge Sobel.
Absent - Chief of Administration Arviso.

OPEN SESSION

1. **APPROVAL OF MINUTES.** The Board approved the minutes for December 6, 2000, 4-0.
2. **PUBLIC COMMENT.** None.
3. **GENERAL COUNSEL COMMENT.** General Counsel Turner reported that her visit with Chairwoman Shiroma to the El Centro Regional Office was very informative. During the visit, they also met with compliance officers of the Los Angeles regional office (Region 21) of the National Labor Relations Board, who were on hand to share information about NLRB compliance procedures.
4. **BOARD MEMBER COMMENT.** Member Barrios reported that she and representatives from the El Centro Regional Office attended the annual farm workers breakfast in Calexico, which was sponsored by the Employment Development Department. She described it as a wonderful opportunity for outreach and reported that some 3,000 farm workers in attendance at the early morning breakfast received various information items, including ALRB education materials and contact cards.

5. WEEKLY STATUS REPORT ON ELECTIONS, UNFAIR LABOR PRACTICE COMPLAINTS, HEARINGS AND COURT LITIGATION.

ELECTIONS REPORT:

NOTICE OF INTENT TO TAKE ACCESS and NOTICE OF INTENT TO ORGANIZE - No new filings reported.

No new election petitions filed.

COMPLAINT REPORT:

One new specification issued:

Anthony Vineyards, 00-CE-31-VI
The Visalia Regional Director issued a backpay specification involving 10 employees for a total backpay award of \$29,722.14.

One pre-hearing conference held:

Wilgenburg Dairy Farm, 98-CE-59-VI
Pre-hearing conference call held December 11, 2000
Hearing scheduled for January 16, 2001.

One case is pending exceptions and/or reply:

Vinifera, Inc., 00-RC-2-SAL
Exceptions due December 20, 2000
Reply due December 29, 2000.

One case is pending opening and reply briefs:

The Hess Collection Winery, 99-CE-23-SAL
Opening brief due December 29, 2000
Reply brief due January 8, 2001.

One compliance case has been closed:

Scheid Vineyards & Management, Inc.,
92-CE-51-SAL (21 ALRB No. 10)
The Salinas Regional Director issued a closing letter on November 29, 2000, in the above case as the employer has complied with all the non-monetary provisions and monetary

awards, except that the second installment of the escrow fund remains outstanding.

HEARINGS: No hearings in progress.

BOARD DECISIONS: No Board decisions issued.

COURT LITIGATION:

Grewal Enterprises, Inc., 98-CE-162-EC
The petition for writ of review was due Friday, December 8, 2000. None was filed. The matter was released for compliance today, December 13, 2000.

6. BUDGET AND ADMINISTRATION.

- (a) **Board Regulations:** Discussion tabled pending input from Regional Directors. Chairwoman Shiroma referred to board counsel a suggestion from regional office staff to consider re-organization of the regulations for easier reference.
- (b) **Information Technology and Web Site Development Project:** Ms. Massie reported that she is continuing to work on developing the Spanish language section of the web site. She noted that training for regional office staff on the use of the internal intranet has been scheduled for January.
- (c) **Administration - Update:** No report for this meeting. Ms. Torres distributed a draft Secretary's Desk Manual on December 13, 2000, and asked that staff review the manual and submit changes or corrections.
- (d) **Strategic Plan - Update:** After discussion, further review of the report to the Legislature is tabled for next week's meeting, pending further revision. Staff will review additions and revisions, with a revised draft to be provided to the Board by next Tuesday.

(e) **Compliance - Procedure for Closing Compliance Cases Without Full Compliance:** Discussion tabled for next meeting.

7. **OUTREACH PROJECT** - Discussed in connection with Strategic Plan Update, above.

8. **LEGISLATION.** No report for this meeting.

9. **ANNOUNCEMENTS.**

The Office of Statewide Continuous Improvement will sponsor a Measuring for Success Workshop in Sacramento tomorrow.

The State Personnel Board has scheduled a meeting for this Friday, December 15, at 10:00 a.m., to discuss departmental responsibilities under the Dymally-Allatorre Bilingual Services Act. Ms. Kojima or Ms. Arviso will attend on behalf of the agency.

10. **PERSONNEL.** After discussion, the Board agreed that Regional Director Donnell has discretion to staff the Oxnard/Santa Maria sub regional office with two half-time or one full-time office assistant staff, as best suits the operational needs of that office.

11. **FUTURE AGENDA REVIEW.**

(a) **Employee newsletter.** Review and approval of a proposed employee newsletter was tabled for a future meeting.

(b) **Board meeting schedule.** After discussion, the Board agreed not to meet on December 27, 2000, and January 3, 2001, except if necessary to conduct emergency business.

(c) **Regional Directors Meeting, January 17, 2001.** The Board members, General Counsel, and the Executive Secretary will meet with the Regional Directors in El Centro. Board staff will be available for telephone conference, as necessary. The Board will move its regular meeting time from 10 a.m. to 9 a.m. to accommodate the combined meeting schedule for that day.

PUBLIC MEETING ADJOURNED AT: 11:25 a.m.

NO CLOSED SESSION MEETING WAS HELD.