

STATE OF CALIFORNIA
AGRICULTURAL LABOR RELATIONS BOARD

BOARD MEETING MINUTES

Board Conference Room
915 Capitol Mall
Sacramento, CA 95814

January 31, 2001

Time - 10:00 a.m.

Members Present - Chairwoman Shiroma; Board Members
Richardson, Barrios and Mason.

Staff Present - Board Counsel Levy, Wender and Starkey;
Chief of Administration Arviso; Analyst
Massie; Board Staff Torres.

Others Present -

Absent - General Counsel Turner; Executive
Secretary Barbosa.

OPEN SESSION

1. **APPROVAL OF MINUTES** - Approval of minutes was tabled for a future meeting.
2. **PUBLIC COMMENT.** None.
3. **GENERAL COUNSEL COMMENT.** None.
4. **BOARD MEMBER COMMENT.** Member Richardson thanked the Board and staff for their support and for keeping her informed during her recent illness.
5. **WEEKLY STATUS REPORT ON ELECTIONS, UNFAIR LABOR PRACTICE COMPLAINTS, HEARINGS AND COURT LITIGATION.**

ELECTIONS REPORT:

NOTICE OF INTENT TO TAKE ACCESS and NOTICE OF
INTENT TO ORGANIZE - No new filings reported.

COMPLAINT REPORT:

No new complaints issued.

No new cases on hearing calendar.

A motion to consolidate complaints and set hearing on six complaints is pending ruling by the Executive Secretary:

Coastal Berry Complaints:

99-CE-135-EC(OX); 99-CE-136-EC(OX)
99-CE-140-EC(OX); 99-CE-154-EC(OX)
99-CE-163-EC(OX); 00-CE-284-EC(OX).

Two hearings are in progress:

Wilgenburg Dairy, 98-CE-59-VI
Cieniga Farms, Inc., 00-CE-334-EC(SM).

No cases are pending exceptions and/or reply.

Seven cases are on calendar:

January	2
February	2
March	3.

BOARD DECISIONS: None.

COURT LITIGATION: No changes.

6. BUDGET AND ADMINISTRATION.

- (a) **Board Regulations:** Board Counsel Wender reported that the Board's rulemaking calendar has been submitted to the Office of Administrative Law.
- (b) **Information Technology and Web Site Development Project:** Analyst Massie reported that computer equipment for the Oxnard field office is on order, for installation in the next two weeks.
- (c) **Administration:** Chief of Administration Arviso reported on the status of the opening of the Oxnard field office and will report to the Board next week on the status of hiring a clerical position for that office. Ms. Arviso also reported on the project to update agency policies and procedures. She distributed to the Board a suggested work plan for revision of the agencies'

policies and procedures. The review committee will continue to meet and report back to the Board. Member Richardson suggested that a packet of orientation information, including Board policies, for new Board members would be helpful. After discussion, the Board took the suggestion under advisement. Ms. Arviso reported on the available options for 800 telephone number access. After discussion, the Board approved the option of retaining the existing 800 telephone number and having it directed automatically to the appropriate Regional Office, based upon the location of the caller.

- (d) **Strategic Plan - Update:** Chairwoman Shiroma reported that the Needs Assessment Report is being submitted today to the Legislature and will be sent overnight to the Regional Directors. The report will be made available on the ALRB web site. She also reported that work on the Finance Letter request is in progress.

7. **OUTREACH PROJECT.** Discussed in connection with Strategic Plan Update, above.
8. **LEGISLATION.** No updates to report for this meeting.
9. **ANNOUNCEMENTS.** None.
10. **PERSONNEL.** None.
11. **FUTURE AGENDA REVIEW.** The next regular Board meeting will be held on Tuesday, February 6, 2001, at 11 a.m.

PUBLIC MEETING ADJOURNED AT: 10:45 a.m.

WHEREUPON THE BOARD ENTERED INTO CLOSED SESSION.